

United Kingdom

UK authorities require that goods entering the country, for whatever purpose, be entered in a proper and legal way. Based in the UK, we are experts in the handling of trade shows and exhibitions across the country and are able to provide our own staff at main trade fairs including lifting equipment and access to any required hire products from TVs to Lighting Equipment to Seating or even a Coffee Machine. Full Exhibition services from the complete Stand Design & Build to the full install bespoke to the clients requirements

The importance of documentation

Customs procedures in the United Kingdom are complex and time consuming but care and attention to detail can overcome any apparent problems. In order that the UK authorities, and our in-house brokers and agents have sufficient time to perform the bureaucratic and physical tasks necessary, freight and documentation will be required well in advance.

Classification and the bonded warehouse

When the goods arrive in the United Kingdom, whether by sea or air, the carrier will deliver the required documentation to the consignee or their legalised representative who will issue the authority for transfer of the goods from the port/airport to the bonded warehouse. This procedure can take up to 48 hours. Once the materials are in Bond a process of classification will commence. Classification is a procedure when the customs brokers must physically inspect the goods and identify each item listed in the accompanying documents and then specify the customs tariff heading and number for each item. This is a time consuming process which, depending on the number and complexity of the items, can take up to 10 working days.

Entry and customs examinations

Once the classification is completed the entry document is prepared and submitted to the customs authority. The cargo is then checked against the invoices by the UK customs. Examination is under the control of customs officials responsible at the point of entry. This process can take 2-5 working days. If all the documentation is in order and the freight is identified customs will grant permission for material to be removed from the bonded warehouse and delivered to the exhibition venue.

On the show floor

Under no circumstances can goods or equipment be sold from the exhibition floor, whether in bond or under temporary import. All cargo must be returned to the bonded warehouse and be placed back under customs control, only then can the importer start the nationalisation process.



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As part of the Charles Kendall Group, with our own in-house customs brokers we also have our own in-house storage areas, transportation fleet, in-house packing capabilities whose previous work ranges from small fine art paintings to major freight pieces. With our own offices in all major global locations we can collect and ship to any worldwide location.

The **United Kingdom (UK)** is a sovereign state in Europe with an area of 243,610 square kilometers (94,060 sq. mi). Lying off the north-western coast of the European mainland. Surrounded by the Atlantic Ocean, with the North Sea in the east and the English Channel in the south. It plays host to thousands of varied industry exhibitions every year nationwide.

DO's

- Adhere to all published deadlines:
- **Sea freight:** Goods must arrive at UK Port of entry 10 working days prior to required delivery date.
- **Air freight:** Goods must arrive at LHR Airport 7 working days prior to required delivery date.
- Prepare all shipments allowing for invoices to be received and approved prior to arrival of shipments.
- Always clearly list all items shipped giving a simple full description of goods with quantity, type, serial numbers, model numbers with individual values with customs tariff headings and numbers with a total CIF value and country of origin.
- Pack all cargo to a high standard taking into consideration that boxes, crates and cartons will be examined on arrival.
- Pack Temporary & Permanent goods separately, each will require it's own house airway bill and will require separate invoices for clearance.
- Permanent imported goods can only be imported using a valid EORI, If you do not have a valid EORI please apply for one or ask for our assistance.
- Pack all boxes and containers remembering that exhibits will be handled many times without the aid of sophisticated tools and equipment.
- Read and comply with all instructions regarding Shipping and Customs formalities carefully.
- Return all required information forms.
- Carry copies of all documentation and freight details to the exhibition site yourself.

DON'Ts

- Do not use a courier or attempt to hand carry.
- Do not mix Temporary goods with Permanent goods.
- Do not address cargo to yourself at the exhibition site - it may not be delivered.
- Do not use the term "Samples" on shipping documentation.
- Do not ship without taking copies of all shipping documents.
- Do not ship food, beverages ,alcohol religious artefacts,
- Do not include videos or DVDs with your shipment. These must be sent in advance. Please seek our further advice.
- Do not underestimate the value of your shipment. Where values are questionable, customs will do their own assessment. In some cases ban the import altogether.
- Do not ignore the deadlines. They need to be respected and adhered to.

