

## Libya

All foreign goods entering Libya, for whatever purpose, must be entered in a proper and legal way. We are highly experienced and qualified customs agents, shippers and on-site handlers and able to provide local partners at main trade fairs who act as importers of foreign goods.

### **The importance of documentation**

Customs procedures in Libya are complex and time consuming but care and attention to detail can overcome any apparent problems. In order to perform the bureaucratic and physical tasks necessary, it is important to allow sufficient time to complete documentation for Libyan authorities. This is usually required well in advance of any freight movement. We ask for such documentation to be sent to us for clearance prior to shipment.

### **Classification and compliance**

When goods arrive in Libya, whether by sea or air, we prepare the customs entry and prepare the authority for transfer of the goods from the port/airport to the exhibition. This procedure can take up to 48 hours. A process of classification will commence. Classification is a procedure where the customs officials will physically inspect the goods and identify each item listed in the accompanying documents and then check the customs tariff heading and numbers against each item.

### **Customs examination**

Examination is under the control of customs officials responsible at the point of entry and can take between 2-5 working days to complete. If all the documentation is in order and the freight is identified, customs will grant permission for materials to be delivered to the exhibition stand.

### **The significance of reliable contacts**

In order to work in Libya it is essential to cultivate the right partners who understand not only the Libyan way of working, but also have enough knowledge of the way the rest of the world works. This method allows us to get your exhibits through customs under a temporary import procedure and delivered to your stand and then re-exported at the end of the show. Over many years, we have cultivated a strong network of Libyan contacts who recognise our business and more importantly know how to make it happen. Our mission for the North African region has always been to embrace the continuous changes that happen. Moving with new order and market focus over many years has enabled us to source and cultivate partnerships that can deliver a reliable service.



## Libya

We provide customs clearance and delivery services, as well as on-site handling, installation and supervision at all major international exhibitions being staged in Libya.

### DO's

- Adhere to all published deadlines:
  - **Sea freight:** Goods must arrive at port of entry 14 working days prior to required delivery date
  - **Air freight:** Goods must arrive at airport 10 days prior to required delivery date
- Prepare all shipments allowing for Chamber of Commerce certified invoices to be received prior to arrival of shipments
- Always clearly list all items shipped giving a simple full description of goods with quantity, type, serial numbers, model numbers with individual values with BTN customs tariff headings and numbers with a total CIF value and country of origin
- Pack all cargo to a high standard taking into consideration that boxes, crates and cartons will be examined on arrival
- Pack all boxes and containers remembering that items will be handled many times without the aid of sophisticated tools and equipment
- Read and comply with all instructions regarding Shipping and Customs formalities carefully
- Return all required information forms
- Carry copies of all documentation and freight details to the exhibition site yourself
- Insure your shipment

### DON'Ts

- Do not use a courier or attempt to hand carry
- Do not address cargo to yourself or to your hotel or to the exhibition site – it will not be delivered
- Do not use the term "SAMPLES" on shipping documentation
- Do not ship without taking copies of shipping documents
- Do not ship food, beverages, alcohol, religious artefacts, pictures depicting the human form under any circumstances. Communications and satellite equipment should not be shipped without our prior advice
- Do not include videos or DVDs with your shipment. These must be sent in advance. Please seek our further advice
- Do not underestimate the value of your shipment. Where values are questionable, customs will do their own assessment, and in some cases ban the import altogether
- Do not ignore the deadlines; they need to be respected and adhered to
- Do not think that money can solve all problems in Libya. International movements of freight are a very serious business and must not be left to chance. Those that have succeeded in bypassing the system have been lucky!
- Do not ignore the left hand side of this important information page

