Date Insert Date here

**To whom it may concern at HM Revenue & Customs**

We are Insert full name of Company. Our EORI number is Insert EORI number here. Our VAT Registration number is Insert VAT number here.

We hereby authorise and empower Charles Kendall Freight Ltd. to act as our “Customs Representative” in a Direct capacity for the completion and submission of our import and/or export declarations.

We also authorise Charles Kendall Freight Ltd. to use our Deferment Account Number Insert Deferment number here for the payment of duties and taxes on our imports. [Please delete this sentence if not applicable]

I confirm that I have authority to sign this document on behalf of the Company

Yours faithfully

Please sign here

Name: Insert name here

Job Title: Insert Job Title here